

General Conditions of participation for:

16th International Workshop on Large-Scale Integration of Wind Power into Power Systems as well as on Transmission Networks for Offshore Wind Power Plants

and

7th International Workshop on Integration of Solar Power into Power Systems

and

1st E-Mobility Power Systems Integration Symposium

(the "**Workshops**")

and accompanying events like dinners, study trips and tutorials to the Workshops which will be held from

23-27 October 2017 in Berlin, Germany

Application

In order to participate in the Workshops, an online-registration Internet application as well as the transfer of the participation fee is necessary. The application is legally binding and obliges the participant to pay the participation fee, even if the participant does not attend the Workshops. In case the amount received by the organizer does not correspond to the correct participation fee, e.g. due to currency exchange issues or is not done in time, we will require you to pay the difference during the registration at the Workshops' venue in cash.

In case more applications are made than vacancies are available, the time of the receipt of the participation fee is decisive. Therefore, the application does not grant a claim to attend the Workshops in case the Workshops are fully booked.

After finalizing your online-registration you will get a written confirmation as well as the invoice by e-mail. Therefore, it is necessary to provide your e-mail address when you register for attending the Workshops.

Students are requested to send a copy of their student ID card via e-mail or fax.

Workshops Attendance

All tickets and Workshop materials will be given to the participant upon check-in at the Workshops venue. Participants are requested to wear their congress badges all the time for identification and admittance to the conference rooms.

Each participant is responsible for his own actions during the Workshops and is liable for all damages caused by himself/herself regarding the property of the organizer and/or other third parties, including other participants.

Participants are expected to follow the instructions of the organizer as well as its representative agents. In case a participant infringes such instructions or violates the Workshop policies, he/she will be given notice, and, in case of recurrence, he/she may be excluded from the Workshops. In particularly serious cases, the participant may be excluded without prior notice. If a participant is being excluded from the Workshops, the participation fee will not be refunded.

Recording

The Workshops' participant acknowledges that the Workshops will be video and audio taped and that participants may be filmed as part of the audience and that by completing the registration, the participant is granting permission to be videotaped for commercial purposes and agrees to the following: being filmed, videotaped, audio taped or photographed by any means; full use of participant's likeness, voice and words without compensation; specifically waiving all rights of privacy during the videotaping or filming.

Private filming (e.g. with iPad or other devices) of the Workshops' sessions by the participant is expressly **not allowed** at the Workshops.

Terms of Payment

All payments, in particular the participation fee, have to be made in EURO. The payments have to be made until the deadlines provided on the registration page. Also for late bookings, the payment has to be received before the Workshops commence.

The discount for combination tickets will be given only for bookings of the Workshops made in the same transaction.

The discount for BEM members will be given only with valid code at the very moment of online registration. Discount cannot be granted if the code is submitted at a later stage. Only one representative per BEM member company is allowed to register with the BEM discount code. The discount applies only for regular participation fees in mid-/late-/and on-site-registration phase. Discounts will not be offered for speaker fee, early bird registration, students and poster presenters.

Your credit card will show a charge to: BTZ-Bremer Touristik-Zentrale GmbH, the company providing registration services for the Workshops.

Costs and expenses regarding accommodation as well as travel to and from the Workshops' venue are to be borne by the participant.

In case of payment by bank transfer, the participant is responsible for paying the banking fees.

Cancellation and Amendments

A cancellation of attending the Workshops or any accompanying events can only be made in writing (e-mail or fax sufficient). Written cancellations have to be forwarded to BTZ-Bremer Touristik-Zentrale GmbH, Convention Bureau Energynautics 2017 via Fax: +49(0)421-30800-3815 or e-mail: westphal@bremen-tourism.de.

If the written cancellation is received prior to or on **31 July 2017**, the cancellation fee amounts to **30% of the total participation fee** and the remaining participation fee will be refunded.

If the written cancellation is received later than **31 July 2017 and prior to or on 14 September 2017**, the cancellation fee amounts to **50% of the total participation fee** and the remaining participation fee will be refunded.

If the written cancellation is received later than **14 September 2017 and prior to or on 09 October 2017**, the cancellation fee amounts to **75% of the total participation fee** and the remaining participation fee will be refunded.

If the written cancellation is received **later than 09 October 2017**, there will be no (partial) refund of the participation fee

Changes and or amendments of the registration (e.g. change of person or invoice address) will trigger a processing fee in the amount of Euro 75.00 (including VAT).

Liability

The organizer is entitled to substitute speakers in case envisaged speakers are not able to attend the Workshops or any accompanying events. Furthermore, the organizer is entitled to cancel several or all Workshops and/or any accompanying events if the envisaged speakers are not able to attend the Workshops and/or any accompanying events and no substitute speakers can be found or if not enough participants apply to attend the Workshops and/or any accompanying events. In this case, the participation fee would be refunded. Further claims of the participant are, as far as legally permissible, expressly excluded.

Apart from that, the General Terms and Conditions of Services of Energynautics apply. Terms and conditions of the participant or any other third party shall not apply, even though the organizer has not rejected their application in each case. This shall also apply in particular in the event that the organizer refers or replies to a notice of the participant (e.g. a letter, fax, e-mail or similar document) which contains terms and conditions of the participant or any third party or which refers to such terms and conditions of the participant or any third party.

The workshop participants agree that the Energynautics general terms and conditions of services (see at the end of registration or on link to the Energynautics website <http://www.energynautics.com/service/imprint/>) are an integral part of this application.

Wind Tutorial

There is a minimum number of 10 Wind Tutorial participants required, otherwise the organizer is entitled to cancel the tutorial. In case the tutorial is cancelled, the participation fee would be refunded. Further claims of the participant are, as far as legally permissible, expressly excluded. We will inform you until 09 October 2017 in case of a cancellation.

Data Protection; Declaration of Consent

Personal details that you provide to BTZ - Bremer Touristik-Zentrale in connection with your booking are processed electronically and are used exclusively for processing the booking and for customer service purposes. Your data will not be disclosed to third parties. If applying for attending the Workshops, you expressly consent to the aforementioned processing of your data.

Your attention is expressly drawn to the data subject's right of objection pursuant to Sec.28 para.4 of the German Data Protection Act.